



State of Wisconsin  
Homeland Security Council

JIM DOYLE  
Governor

MAJ GEN AL WILKENING  
Homeland Security Advisor

Department of Military Affairs  
2400 Wright Street  
Madison, WI 53704

608-242-3000

**Open Session Meeting Minutes**

**Department of Military Affairs  
2400 Wright Street, Classroom 230  
Madison, WI 53714**

**Tuesday, July 12, 2005  
9:06 a.m. – 9:56 a.m.**

**Members present:** Chair Major General Albert Wilkening (DMA), David Collins (WSP), Marc Schmidt (CapPol), Johnnie Smith (WEM) and David Steingraber (OJA)

**Members Absent or Excused:** Jim Warren (DCI), Dr. Sheri Johnson (DHFS)

**Alternates present:** Tom Anderson (DHFS alternate), Steve Peterson (WEM alternate) and Carolyn Kelly (DCI alternate)

**Others present:** Randi Milsap (DMA Legal Counsel), Anita Cornell (WEM staff), Colonel Timothy Pfrang (DMA staff), Captain June Dykstra (DMA staff), Lieutenant Joe Wolfe (DMA staff), Holly Heggstad (WEM staff), Akan Ukoennin, Director (BCDP), Amy Kasper (Governor's Office), Lori Getter (WEM staff), Kelly Bradley (DMA staff), Steve Elmore (DNR Drinking Water/Ground Water Section), Janice Lee (DHFS), David Degenhardt (State Lab of Hygiene), David Woodbury (DNR) and Lauren Brown-Perry (Herzing College),

**First Responders present via teleconference:** Ken Korten Hof (Oneida County EM Director), Sheriff Scott Pedley (representing Badger Sheriffs) and Ben Schliesman (Kenosha County EM Director).

**Quorum present.**

**9:06 a.m. – Convene in open session.**

After convening in open session, the Council took a short break.

**9:15 a.m. Re-Convene in open session.**

1. Announcements of Closed Session discussion/action.

Chair Wilkening announced that the minutes for the May 31, 2005 closed session meeting were approved. Each agency provided its intelligence report, to include strategic roundtable briefing. The Council also received updates on the staff visit to view Intel/fusion capabilities at Minnesota Homeland Security &

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Emergency Management and the Minnesota National Guard Joint Forces Headquarters Joint Operations Center. We are currently reviewing ways to enhance communications within the Council.

2. Review and approval of May 31, 2005 open session meeting minutes.

A motion was made by Johnnie Smith and seconded by Dave Collins to approve the minutes from the May 31, 2005 open session meeting. Motion carried.

3. Invited First Responder updates.

- Kenosha County EM Director (Ben Schliesman): Kenosha County EM is currently working on NIMS activities. We expect an executive order implementing NIMS in Racine by the end of the month. We will have ICS classes done by the end of September. The new WEMA (Wisconsin Emergency Management Association) website is <http://wema.usa> The WEMA conference is scheduled for September 27<sup>th</sup> in Green Bay; the theme of the conference is "NIMS". Ben has been contacted by the Crane Naval Base regarding a DoD research grant on how the military can assist local government. There are three pages of questions and 5 questions are to be answered within the next week. These questions include: 1) Where are the counties at in Wisconsin; 2) Do we own, rent or lease mobile communications equipment; 3) What types of EMS software do we use?; 4) What can the military do?; and 5) How can the feds and military help out?
- Oneida County EM Director (Ken Kortenhof): Oneida County received HLS equipment for the regional teams; Rhinelander got a rescue vehicle, the Sheriff's Dept got an armored vehicle and a taskforce trailer. County presentations have been completed on the communication interoperability assessment. There are mixed reports on the cost factors. They recommend standardized radio encryption and immediate interoperability by the use of mark repeaters/equipment. We are looking at a regionalized effort due to the lack of available resources.
- Badger Sheriffs (Sheriff Scott Pedley): First Responders Kits have been purchased through an OJA grant.

4. Briefing on results of the Water Contamination Response Workgroup regarding Wisconsin's municipal water supply.

- Presentation by Steve Elmore (Department of Natural Resources) with the results of the water contamination response workgroup findings. The workgroup was formed in October of 2004, members of the workgroup present at the meeting were: Janice Lee, Wisconsin Department of Health and Family Services, and David Degenhardt, Wisconsin State Laboratory of Hygiene. Wisconsin is in the lead amongst other states in regard to a comprehensive water testing network for potential intentional water contamination issues. The workgroup has developed procedures and assembled sampling kits. Over 200 emergency sampling kits have been placed around the state at municipal drinking water systems. See Attachment #1, 7/12/05 HLSC Open Meeting Minutes
  - WSP (Dave Collins): The Wisconsin State Patrol can assist in getting the water sampling kits to the State Lab of Hygiene for testing.

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- WEM (Johnnie Smith): Is there a time limit in testing water samples?
- DNR (Steve Elmore): The timeline is determined by what is suspected to be in the water. The State Lab of Hygiene has staff that will be available 24/7.
- DHFS (Tom Anderson): The incident commander will take the appropriate steps at the incident to mitigate further harm.
- WI State Lab of Hygiene (David Degenhardt): The Lab will communicate with responders through the ICS system.

5. Update by WEM on proposed Homeland Security newsletter.

- Lori Getter (Public Information Officer, WEM) commented that a new Wisconsin Homeland Security Newsletter will be produced for National Preparedness Month. Lori explained that September is National Preparedness Month. Governor Doyle with the WI Homeland Security Council tentatively plans will hold an open house/media event at the Department of Military Affairs on Wednesday, September 7, 2005. We will show off our newly remodeled State Emergency Operations Center. The WI Civil Support Team will display equipment in the parking lot. General Wilkening will also present the Governor with the Wisconsin Homeland Council's annual homeland security report.
- Lori also invited Homeland Security Council members to attend the Thursday, July 28<sup>th</sup> 2005 Communication Meeting with the U.S. Department of Homeland Security, Public Information staff. Attendees include: FEMA representatives, invited county emergency management directors and state agency public information officers. Staff from Washington D.C. will be coming to Madison to discuss coordinated efforts for crisis communication. We are excited about this opportunity to participate in this pilot project.

6. Other business.

Lauren Brown-Perry from Herzing College addressed the group. Herzing College is offering a Bachelor of Science degree in Homeland Security & Public Safety program. The course curriculum and program outline were handed out to meeting attendees. See Herzing College Handouts #1, #2 and #3. She thanked Adjutant General Al Wilkening and WEM Administrator, Johnnie Smith for coming to the college to give a presentation Tuesday, July 26, 2005.

7. Set date, time and place of next meeting.

Next meeting – TBA.

8. Adjournment.

A motion was made by Dave Collins and seconded by Johnnie Smith to adjourn the meeting. **Motion carried.**

9:56 a.m. Meeting adjourned.